

# COUNTY OF ULSTER

*JEN METZGER*  
*County Executive*



*ULSTER COUNTY PURCHASING DEPARTMENT*

*ED JORDAN*  
*Director of Purchasing*

## CONTRACT AWARD INFORMATION

**Title:** FUEL PRODUCTS  
**Bid No.:** RFB-UC23-018  
**Contract Period:** JULY 1, 2023 – JUNE 30, 2024 w/4 ONE-YEAR EXTENSIONS  
**Authorized Users:** COUNTY OF ULSTER DEPARTMENTS, POLITICAL  
SUBDIVISIONS AND OTHERS AUTHORIZED BY LAW

**View Specifications at:** <http://www.empirestatebidsystem.com/>

### Submit Inquiries to:

**Name:** Frances Wu, Principal Buyer  
**Phone:** 845-340-3408  
**Fax:** 845-340-3434  
**Email:** [FRWU@co.ulster.ny.us](mailto:FRWU@co.ulster.ny.us)

**If you intend to Piggyback off of this bid please contact Buyer first.**

## **BID DESCRIPTION**

The purpose of this bid is to establish a price for the purchase of delivered Fuel Products (No. 2B5 Heating Fuel, Diesel/BioDiesel Fuel, Gasoline, Kerosene, Propane) by authorized agencies and municipalities within Ulster County, including Ulster County Community College (UCCC) and Ulster County Resource Recovery Agency (UCRRA). Any agency that chooses to purchase from this bid will set up its own account with the awarded vendor. Delivery shall be contracted by each agency for all products by automatic replenishment plan to the various storage tanks shown on the bid. Delivery locations may be changed during the term of the contract.

AWARDED VENDOR	VENDOR INFORMATION	CONTACT
PROPANE Nolan Bottle Gas Co	Sherri Newton (orders) Ravena, NY 12143	(518) 756-2010 sherri.newton@nolanpropane.com
ALL OTHER FUELS Bottini Fuel	Dana Capuano Wappingers Falls, 12590	(845) 297-0817 capuanod@bottinifuel.com

#### **41.0 PRICE REVISIONS – ESCALATION / DE-ESCALATION**

The “adder” offered by the Awarded vendor shall be firm and constant for the entire contract period.

The actual price of the fuel will be determined by combining this adder with the current posted index as published in the *OPIS Oil Price Daily* (including Propane Pipeline Selkirk) every Thursday, to compute weekly (Friday to Thursday) fuel prices during the contract, in accordance with the procedure described below.

For biofuels including biodiesel, basis of the bio component shall be the Soybean Oil price based on the simple average of the high and low asking price for soybean oil found in the USDA AMS 3511 report for the Illinois region published on the immediately preceding Friday, with the price converted from cents per pound to dollars per gallon by applying a multiplication factor of 0.076465 to the average and truncating the result to four decimal places.

#### **BioFuels**

Fuel Oil No. 2B5 pricing shall be based on 95% of the OPIS Oil Price Daily No. 2 Oil (posted Newburgh Low Thursday per \* below) plus 5% of the Soybean Oil price (as described above).

The B5 Biodiesel pricing shall be based on 95% of the low posted price for low sulfur diesel (as described above) plus 5% of the soybean oil price (as described above).

#### **Kerosene, No. 2B5 Fuel Oil and Ultra Low Sulfur Diesel Fuel**

\*The Low Price of the Newburgh, NY Rack Price (or, if not available, the then current location designated for the corresponding fuel by the NYS OGS) as published in the *OPIS Oil Price Daily* postings on the prior Thursday each week will be used to compute weekly fuel prices during the contract period for Kerosene, No. 2B5 Fuel Oil and Ultra Low Sulfur Diesel Fuel.

To establish a price for the purchase of regular ULS diesel and ULSD Premium diesel (#2PD), the price per gallon for both products will be indexed to the posted Low Price of the Newburgh, NY Rack Price (or, if not available, the then current location designated for the corresponding fuel by the NYS OGS) for regular ULS Diesel. Vendors will invoice Premium Diesel at the adder they offer for that product combined with the appropriate Index price for regular ULS Diesel.

**The weekly cost of the appropriate product will be determined from the prices posted on Thursday of each week.** The Awarded “adder” will be combined with the posted Low Price as described above to determine the fuel cost for the following Friday through Thursday. Each Thursday the Awarded vendor will submit, to requesting users, the appropriate OPIS posting along with a form on their letterhead showing the index price and calculation used to establish prices for fuel delivered during the following seven days. A sample form is attached that shows the information that is required.

The aforementioned calculation will be applied to determine fuel prices throughout the contract period. Price revisions will be rounded at four (4) decimal places. Applicable price changes will be effective as of the start of business on the following day, Friday. If the prices are not posted on Thursday, the previous business day on which the specified prices are posted will be utilized. If there is a problem of availability of prices from the Oil Price Daily, this should be brought to the attention to the Director of Purchasing and the issue will be resolved at that time.

### **Gasoline, Conventional**

The cost of Conventional Ethanol Gasoline will be based on the average of the “Posted Rack” price for Unbranded Ethanol Gasoline for Albany, NY (or, if not available, the then current location designated for the corresponding fuel by the NYS OGS) as shown in the OPIS Oil Price Daily postings.

**The weekly cost of the appropriate product will be determined from the prices posted on Thursday of each week.** The Awarded “adder” will be combined with the average of the “Posted Rack” price for Unbranded Ethanol Gasoline for Albany, NY to determine the fuel cost for the following Friday through Thursday. Each Thursday the Awarded vendor will submit, to requesting users, the appropriate OPIS Oil Price Daily posting along with a form on their letterhead showing the index price and calculation used to establish prices for gasoline delivered during the following seven days. A sample form is attached that shows the information that is required.

The aforementioned calculation will be applied to determine fuel prices throughout the contract period. Price revisions will be rounded at four (4) decimal places. Applicable price changes will be effective as of the start of business on the following day, Friday. If the prices are not posted on Thursday, the previous business day on which the specified prices are posted will be utilized. If there is a problem of availability of prices from the Oil Price Daily, this should be brought to the attention to the Director of Purchasing and the issue will be resolved at that time.

### **LP Propane**

Price adjustments for Propane are based on the Propane Pipeline Selkirk pricing published on OPIS Oil Price Daily postings on Thursdays, effective/dated the prior day. The Awarded “adder” will be combined with the price posted to determine the propane cost for the following Friday through Thursday. Each Thursday the Awarded vendor will submit, to requesting users, the appropriate OPIS Oil Price Daily (Selkirk) posting along with a form on their letterhead showing the index price and calculation used to establish prices for gasoline delivered during the following seven days. A sample form is attached that shows the information that is required.

The aforementioned calculation will be applied to determine propane prices throughout the contract period. Price revisions will be rounded at four (4) decimal places. The successful bidder will notify the proper agencies as to escalation or de-escalation of Propane prices ON A WEEKLY BASIS.

## RFB-UC23-018 FUEL PRODUCTS

WEEKLY PRICING FOR ALL MUNICIPALITIES, FIRE COMPANIES AND POLITICAL SUBDIVISIONS  
WITHIN ULSTER COUNTY, AS AUTHORIZED BY LAW  
Effective July 1, 2023 - June 30, 2024, extendable to June 30, 2028

ITEM #	FUEL TYPE	BID ADDER	BASIS	VENDOR
#1A	HEATING FUEL OIL #2B5	\$.385 / gallon	Composite of 95% OPIS <u>Low</u> for No. 2 Oil at Newburgh on Thursdays plus 5% USDA AMS 3511 Soy Oil price on the prior Friday.	Bottini
#2A	ULSD #2PD DIESEL FUEL	\$.345 / gallon	OPIS <u>Low</u> for ULS <u>Regular Diesel</u> at Newburgh on Thursdays	Bottini
#2B	ULS Regular DIESEL FUEL	\$.345 / gallon	OPIS <u>Low</u> for ULS <u>Regular Diesel</u> at Newburgh on Thursdays	Bottini
#2C	ULS DIESEL FUEL -- Tanker Deliv.	\$.215 / gallon	OPIS <u>Low</u> for ULS <u>Regular Diesel</u> at Newburgh on Thursdays	Bottini
#2D	KEROSENE -- USED FOR WINTER MIX	\$.385 / gallon	OPIS <u>Low</u> for ULS Kerosene at Newburgh or location designated by NYS-OGS on Thursdays	Bottini
#2E	ULS DIESEL 2D BIO (B5)	\$.458 / gallon	Composite of 95% OPIS <u>Low</u> for for ULS <u>Regular Diesel</u> at Newburgh on Thursdays plus 5% USDA AMS 3511 Soy Oil price on the prior Friday.	Bottini
#3A	GASOLINE 87, <u>Unbranded</u>	\$.350 / gallon	OPIS <u>Avg</u> for Unbranded Regular Ethanol Gasoline for Albany on Thursdays	Bottini
#3B	GASOLINE 89, <u>Unbranded</u>	\$.350 / gallon	OPIS <u>Avg</u> for Unbranded MidGrade Ethanol Gasoline for Albany on Thursdays	Bottini
#4	KEROSENE - HEATING	\$.525 / gallon	OPIS <u>Low</u> for ULS Kerosene at Newburgh or location designated by NYS-OGS on Thursdays	Bottini
#5	LP GAS – PROPANE	\$.290 / gallon	Propane Priceline Selkirk as published in OPIS Daily on Thursdays for the prior day	Nolan